

RILEY COUNTY RURAL WATER DISTRICT #1

Board meeting minutes – January 23, 2024 (rescheduled from January 16, 2024)

Call to order – The regularly scheduled board meeting of Riley County Rural Water District #1 was held on January 23, 2024, at the Sedalia Church Annex; rescheduled from January 16, 2024. Tom Orazem called the meeting to order at 7:02 pm. Board directors present were Vickie Riniker, Keane Adolph, and Marc Rose. Also, in attendance were Bob Rogers, operator and president of Larson Construction, Inc., Jennifer Holle, office assistant, Tom Harmon, water operator. Resident Jim Larkins was also in attendance. Joel Anderson joined the meeting at 7:06

Minutes-November 21, 2023 – Minutes from the November 21, 2023, regular bi-monthly board meeting was presented; no discussion. Marc Rose moved that the board meeting minutes from November 21, 2023, be accepted as presented. Keane Adolph seconded the motion; motion carried.

Transfer & Benefit Unit Report – Transfer & Benefit Unit report was presented noting 3 transfers and 2 Benefit Units for November and December; no discussion. Marc Rose moved that the Transfer and Benefit Unit report for November and December 2023 be accepted as presented. Keane Adolph seconded the motion; motion carried.

Manager's Report – Bob Rogers reported that we continue to receive water connection inquiries.

Tuttle Creek Blvd. water tower was inspected on October 31, 2023. The report indicated that the tower is overall in good condition. The ladder has a small amount of rust starting, nothing that needs attention at this point.

Corp of Engineers inquired to extend the Blue River Hills line to their campground and bathhouse at Stockdale Park. A rough bid was submitted, awaiting response pending their 2024 budget.

Waterline relocation for the KDOT roundabouts at Tuttle Creek Blvd/HWY 13 and N Seth Child Rd. is scheduled for summer 2024.

Treasurer's Report –November and December financials were presented; no discussion. Keane Adolph moved to accept November and December financials as presented; no discussion. Vickie Riniker seconded the motion; motion carried.

Water Tower Update – Tom Orazem and Jared Brooks along with John Ellerman, Riley Co. Public Works, attended the Riley County Commission meeting on November 30, 2023 to discuss a potential site near the county shops along Tuttle Creek Blvd. Riley County Commissioners granted approval of an easement for the water tower.

Following the presentation, Jared sent 3 potential site locations to John Ellerman; awaiting response.

Water Rates 2024 – At the November 21, 2023 meeting, Paul Klover presented the City of Manhattan Water Ordinance Update – Rates and Charges Increases Effective January 1, 2024. Paul recommended following the City of Manhattan's increase of 4%, rounding up to \$9.95 per 1,000 gallons, taking into account for the increase in minimum and capacity charges as well, for residential customers. The board unanimously approved the stated increase.

Inadvertently, the wholesale rate was not discussed at the November meeting. Paul recommended the same rate increase of 4%, \$8.13 per 1,000 gallons for the 2 wholesale accounts. Due to the meeting reschedule, an email vote was taken; 6 responses in support of the 4% wholesale increase, 3 non-responses.

Kansas Municipal Audit and Accounting Guide (KMAAG) – Auditor Taylor Penick, Kientz & Penick, CPA, provided KMAAG information to the board with recommendation for cash-basis accounting rather than the current accrual-basis; discussion ensued. Joel Anderson requested Paul Klover’s input and recommendation; board agreed. Jennifer Holle will reach out to Paul for recommendation. Board requested voting via email to ensure auditor deadline.

January 31, 2024 – Paul Klover spoke with Taylor regarding the district switching the current allocation accounting to KMAAG cash-basis for audit year 2023 and going forward to 2024. Via email, Paul recommended the district to move forward with the KMAAG cash-basis accounting beginning audit year 2023. Jennifer sent out Paul’s recommendation via email to the board; 8 responses in favor of the move to KMAAG cash-basis accounting, 1 non-response.

KRWA Conference – March 26-28, 2024 – The 2024 KRWA Water Conference is March 26-28 in Wichita. Jeri Hynek, Tom Orazem, Marc Rose, and Vickie Riniker expressed interest. Jennifer will send out a registration form for all who are interested in attending.

Sedalia Church Donation – Prior years’ donations were presented for review; discussion ensued. Board decided to increase the donation amount to \$375 for 2024.

Fee Schedule – A fee schedule was presented for review. Discussion ensued; no changes.

Additional Comments – No additional comments.

Meeting adjourned at 7:45 pm.

Submitted by:

Jennifer Holle

Jennifer Holle, office assistant