

RILEY CO. RURAL WATER DISTRICT #1

Board meeting minutes – July 18, 2023

Call to order – The regularly scheduled board meeting of Riley County Rural Water District #1 was held on July 18, 2023, at the Sedalia Church Annex. Tom Orazem called the meeting to order at 7:07pm. Board directors present were Joel Anderson, Jeri Hynek, Vickie Riniker, Kurtis Lovgren, and Marc Rose. Also, in attendance were Bob Rogers, operator and president of Larson Construction, Inc., Jennifer Holle, office assistant, and Jared Brooks, Schwab & Eaton.

Minutes-May 16, 2023 – Jeri Hynek moved that the board meeting minutes from May 16, 2023, be accepted as presented. Kurtis Lovgren seconded the motion; motion carried.

Special Meeting Minutes-June 20, 2023 – Marc Rose moved that the special board meeting minutes from June 20, 2023, be accepted as presented. Jeri Hynek seconded the motion; motion carried.

Transfer & Benefit Unit Report – Joel Anderson moved that the Transfer and Benefit Unit report for May and June 2023 be accepted as presented. Jeri Hynek seconded the motion; motion carried.

Manager's Report – Nothing to report.

Treasurer's Report – Jennifer Holle reported that the recommended corrections by the auditor are still reflected on the financials, awaiting a response from the QuickBooks specialist.

Financials also include an itemized list of all current CDs to include renewal date, interest rate, and current balance.

Jeri Hynek moved to accept May and June financials as presented. Vickie Riniker seconded the motion; motion carried.

Water Tower Update – Jared Brooks, Schwab & Eaton, gave an update on the SRF loan funding as well as other funding options. The District received a letter from Kansas Department of Health & Environment (KDHE) stating our funding need was not ranked high enough on the priority list for first round of funding. A second round will be determined in October 2023. Rose Mary Saunders, Ranson Financial, will proceed as planned in submitting the application to KDHE in anticipation of the second round of funding. Jared recommended having a backup plan in place pending funding.

Jared updated the board on the proposed water tower site locations noting that 4 of the original 5 are not available. One additional site location is currently being explored; updates will be provided to the board as they arise.

The board unanimously agreed to allow Jared to move forward with the Preliminary Engineering Report (PER) and Engineering Agreement.

Thoroughbred Utility Software – Jennifer Holle presented an amended estimate for Jayhawk Utility Software to include 2023 history data conversion. Discussion ensued on pros/cons of including 2023 history data in the software purchase and installation. Joel Anderson moved to accept the amended estimate to include 2023 history data conversion. Vickie Riniker seconded; motion carried.

RLM Invoices – Jennifer Holle reported that the RLM invoices remain unpaid and received no communication from RLM in response to the demand for payment letter. The board unanimously agreed to pursue the next steps. Tom Orazem will reach out to the contractor for assistance in reaching sub-contractor RLM for payment of damages. Jennifer Holle will reach out to Todd Luckman, attorney for Riley Co. RWD1, for guidance in pursuing the next steps.

Trap Tower Cleaning – Bob Rogers will reach out for bids for tower cleaning and report back at next meeting.

Additional Comments – Joel Anderson asked for an update on the Lead Service Line Inventory. Jennifer Holle reported the communication and survey are ready to be sent out to customers pending issues with formatting issues with the Thoroughbred Email software. Work continues to resolve the issue and get the survey out.

Meeting adjourned at 8:13pm.

Submitted by

Jennifer Holle

Jennifer Holle, office assistant